

## AFTERSCHOOL SNACK PROGRAM REVIEW

Complete and retain in school files

School Food Authority: \_\_\_\_\_ Site: \_\_\_\_\_

Date completed: \_\_\_\_\_ Check One: \_\_\_\_First review \_\_\_\_Second review

Program Requirement	Yes	No
1. Does the after school program provide students with regularly scheduled activities in an organized, structured, and supervised environment that includes educational or enrichment activities?		
2. Does the District administer or sponsor the after school program?		
3. Is documentation of individual student attendance maintained on a daily basis?		
4. Are accurate snack count records maintained on a daily basis? (total counts for area eligible sites; counts by type - free, reduced price, and full price for non-area eligible sites)		
5. Is a maximum of one snack per student per day claimed for reimbursement?		
6. Do the snacks that are served meet the minimum meal pattern requirements?		
7. Are daily production records maintained?		
8. Is the snack priced as a unit?		
9. Are snacks served free or at a reduced price for all students who are determined to be eligible for free or reduced-price snacks at a non-area eligible site?		
10. If charging for snacks, the charge for a reduced-price snack does not exceed 15 cents?		
11. Are snacks provided free to all eligible students at an area-eligible site?		

Results of Review	Yes	No
1. Is a corrective action plan required?		
2. Is a follow-up review required?		

Suggested Corrective Action (follow-up in 45 days)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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